



The past two **StaffTrac™** updates have focused on new features for the Observations and SLO functions. This update is on several new features that cut across all functions that are important to your *current* APPR work.

- ✓ **Required SED Snapshot:** We are very pleased to let you know that the StaffTrac™ extract process has been approved for official submission to SED. The snapshot contains the cells and information required by SED. To see and use the extract for your district, go to *Preferences* → *Observations* → *New York State Staff Snapshot*. This feature will save your district countless hours and you can be assured that it is correct and verifiable.
- ✓ **CoSer Aidable:** The cost for StaffTrac™ has always had an attractive price point and to further support districts, we are pleased to let you know that StaffTrac has been approved as a CoSer service in the WSWHE and Orange-Ulster BOCES!
- ✓ **Teacher and Principal Improvement Plans:** You now have the option of uploading improvement plans. This function is listed under the Evaluation Tab. Our intent is to ensure that all aspects of APPR are included in StaffTrac™ so that districts have a complete management system. We will gladly work with districts who would like this process to be dynamic and have established formats for the teacher/principal improvement plans.
- ✓ **New Reports:** Be sure to look at the new reports that are automatically generated from your data in StaffTrac™. Check out the Report Tab to see the variety of reports at your fingertips. A few of the summary reports currently available are:
 - level of completion of all staff evaluations
 - areas of challenge for each staff person as appropriate
 - scores by rubric domains and composite score by staff
 - tenure reports

Reports are being included rapidly as requested by districts. Do not hesitate to let us know of a type of report that you think might be helpful to you and we will gladly develop the summaries and/or analysis for you.

It is our continued goal to provide our districts with a comprehensive and manageable way to meet the requirements for APPR. We are confident that StaffTrac™ is the most complete and efficient APPR management system developed and have enjoyed constantly seeking ways to meet each of our districts' unique APPR needs.

Please feel free to give Cindy Gallagher or Bill Bouchard a call at any time with questions, needs, or ideas at (518) 377-7022.